

STATE OF WISCONSIN  
DEPARTMENT OF EMPLOYEE TRUST FUNDS  
801 West Badger Road  
Madison, WI 53702

**CORRESPONDENCE MEMORANDUM**

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**DATE:** January 30, 2003

**TO:** Group Insurance Board

**FROM:** Audrey Koehn, Director  
Disability Programs Bureau

**SUBJECT:** Contract Amendment – GIB and CORE, INC.

Attached for the Board's review and approval is the seventh contract amendment with CORE, INC. CORE is the current third party administrator for the Board's Income Continuation Insurance (ICI) and Long-Term Disability Insurance (LTDI) plans.

This amendment changes the CORE contact persons for filing of formal notices section 50.630) under the contract. The previous identified individuals no longer are CORE employees.

This amendment will be effective as of the Board meeting on February 18, 2003, unless otherwise determined by the Board.

Attachment

**0SEVENTH AMENDMENT  
To  
Wisconsin Group Insurance Board  
CORE, INC.  
Administrative Services Only Contract  
And Plans for Income Continuation Insurance (ICI) AND  
Long-Term Disability Insurance (LTDI)**

Pursuant to the CONTRACT, the following sections are amended as a result of BOARD action at the BOARD'S February 18, 2003, meeting:

1. Section 50.630 Notices, is amended to read:

To the Contractor:

Jay Menario, Managing Director  
CORE, INC., Workability Division  
75 Market Street  
Portland ME 04101-4075

With a copy to:

Christopher Burke, Sr. Account Executive  
CORE, INC.  
200 Wheeler Road, 5<sup>th</sup> Floor  
Burlington MA 01803

All other language within this section will remain unchanged.

This amendment is effective February 18, 2003

All other terms and conditions of the CONTRACT and Attachments A, B and C as amended through the rulemaking process, shall remain unchanged.

IN WITNESS WHEREOF, the parties hereto cause this seventh amendment to be executed by their duly authorized representatives.

Executed on behalf of the Wisconsin  
Group Insurance Board

Executed on behalf of CORE, INC.

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Stephen H. Frankel, Chair

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Jay Menario, Managing Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witnessed By

\_\_\_\_\_  
Witnessed By